

## The ECRR Board.

### **From the articles.**

1. The Board shall consist of a minimum of 5 and maximum 9 **natural persons** (individuals not organisations). *The GMM determines the number of members of the Board.*
2. The Board members shall be appointed by the GMM.
3. From the members of the Board, the GMM shall appoint a Chairman, a Secretary, and a Treasurer.
4. The Chairman, the Treasurer and two other members of the Board, also appointed by the GMM, will constitute the **Executive Board** (3-4 persons).

### **Considerations.**

1. Board members are not member representatives; moreover they can be any person who is qualified for the position.
2. The minimum of 5 members is in principle sufficient this starting phase of the Association.
3. Preferably minimum 3 Board members have a formal connection with Association members.
4. The Board members are assigned on a voluntary basis.
5. ECRR is for the time being in principle not able to provide costs compensation.
6. ECRR has for the time being no secretariat, what means that board members have to do the necessary executive work themselves, or by their own supporting staff.
7. The Board (members) need to have a broad general experience with river restoration.
8. Being an Executive Board without any general professional secretarial support, they should have additional skills and time / support in this field. See the profiles below.

### **Term and commitment.**

Board members should commit to a minimum three year term. A further three year term can be conferred by agreement and appointment at the appropriate GMM.

Our Board meets six-eight times per year, mostly by 2 hour teleconference, plus a two day General Member's Meeting (GMM) usually in November. Board members are asked to contribute approximately 10 days per year and their specific skills to supporting the ECRR and may be invited to attend additional side events of interest.

### **Proposed positions:**

- |                                 |                          |                    |
|---------------------------------|--------------------------|--------------------|
| 1. Chair                        | : Executive Board Member | : Appointed by GMM |
| 2. Treasurer                    | : Executive Board Member | : Appointed by GMM |
| 3. Secretary                    | : Executive Board Member | : Appointed by GMM |
| 4. Deputy chair; member affairs | : Executive Board Member | : Appointed by GMM |
| 5. Coordinator operations       | : See Workplan 2018/2019 | : Appointed by GMM |

*Minimum board is 5*

- |          |                |                    |
|----------|----------------|--------------------|
| 6. Board | : Board Member | : Appointed by GMM |
| 7. Board | : Board Member | : Appointed by GMM |
| 8. Board | : Board Member | : Appointed by GMM |
| 9. Board | : Board Member | : Appointed by GMM |

*Maximum board is 9*

### **Profiles:**

#### **Chair**

- *General affairs and representation*

- *ECRR Strategy*
- *ECRR Governance*
- *Preparing the agenda of the Board Meetings and chairing*
- *Preparing the agenda GMMs and chairing*

#### **Treasurer**

- *Financial affairs*
- *Contractual affairs*
- *Fundraising*

#### **Secretary**

- *Preparing Board Meetings*
- *Preparing GMMs*
- *Board correspondence*
- *Board communications*

#### **Deputy Chair**

- *Member affairs*
- *Administrative management*
- *Annual workplan overview*

#### **Coordinator operations**

- *General ECRR PR and communication*
- *Network communications*
  - *Website operated by NC1 or TC1*
  - *Newsletter made by NC2 and/or NC3 and/or TC2*
  - *Riverwiki operated by NC4 and/or TC3*
  - *Network subscribers record by NC5*
  - *Secretarial Services to the Board*

---

#### **Process for proposing a Board member**

Applications can be received direct from individuals or via proposal from an ECRR Member organization. ECRR Member organisations are encouraged to seek potential board members from their wide contacts.

The proposal should be circulated to a member of the Executive Board. The Board will share this with the Members, who at this point may voice any concerns to be taken into account. Subject to any clarification the Board will invite the applicant to submit the following:

1. Not more than 2 pages summarising your proven ability related to the role. Within this you should outline:
  - a) Your personal qualities, attributes and competencies and how they relate to the [ECRR Board Member Profile](#). Describe how you would bring these to the work of the ECRR board, using supporting examples.
  - b) Why you are interested in serving on the ECRR Board.
  - c) Any other information that you think may be relevant to this voluntary position, including any potential areas of conflict.
  - d) Your current posts and any other Board roles.
2. A short CV.

3. Two contact references.

The Executive Board will review the application and provide a summary note and recommendation to the Members. The Board will inform the applicant and suggest a 'guest' period of not more than 6 months for both sides to work together.

The Board may then invite the new member to take full part in Board meetings. The position is only verified by a vote of the Members at the next GMM.

### **Selection criteria for Board members**

Board Members should have an interest in the water environment, river processes, flood risk and natural flood management, river ecology and integrated catchment management and have, or wish to develop Non Executive Board experience.

ECRR Board Members should understand the aims and purpose of the ECRR and understand the need for this work and:

- have applicable skills, knowledge and experience for the post as outlined in the [ECRR Board Member Profile](#),
- be able to contribute to a diverse and effective board which meets the standards of good governance,
- can avoid conflicts of interests with their other duties, roles and interests,
- will conduct themselves in a thorough, objective, impartial and equitable manner.

See below for the [ECRR Board Member Profile](#)

M. Janes  
ECRR Chairman  
October 2018

## ECRR Board Member Profile

You will be an experienced leader, providing intellectual, business vision and insight in your area of expertise. You set strategic direction by understanding the high level picture of your market and its national/international setting.

### Essential Skills & Experience:

- Commitment to ECRRs mission and willingness to act corporately;
- Knowledge of, and strong personal interest in, areas of ECRR's work;
- Ability to exercise judgement across a broad spectrum of policy issues;
- Proven leadership skills, and an ability to address difficult issues with energy and diplomacy, and to work with others in reaching conclusions;
- Ability to work effectively within the public sector's requirements for accountability and openness, and within financial constraints.

### Desirable Skills & Experience:

- A proven track record of working at senior level and/or experience in directing/managing organisations;
- Marketing, fund raising and membership;
- Strategic and business planning, governance and risk management;
- Financial strategy and financial management;
- Working with the water environment in third sector or charitable organisations;
- Science and research;
- Flood risk and planning;
- Media and communications.

### **Duties**

As a Board member you are to ensure that the ECRR undertakes the work for which it was established. You will be responsible for developing and maintaining a high standard of governance to:

- Comply with Governing Laws and ensure that high standards of corporate governance are observed at all times,
- At all times act in the ECRR and its members best interests, providing balanced advice and ensuring that no personal interest will conflict with the best interests of the ECRR,
- Ensure that the business is financially sustainable and meets the financial reporting requirements of the governing financial legislation,
- Consider the interests of the members and Board as well as ensuring that the Association complies with all relevant HR, health and safety and environmental protection legislation,
- Observe the highest standards of impartiality, integrity and objectivity in relation to the allocation of public and membership funds and strategic management of the Association.

### **Commitment**

Board members are expected to work for around 10 days a year on ECRR business (this includes preparation for meetings). Board members will also be expected to contribute to related business through membership of sub-groups and advisory boards according to their experience and expertise.

The post is held initially for a three year period and Board members may be re-appointed for a further term. The post of Chairman is typically held for two years, acting as supporting Vice Chair for a final third year.

### **Remuneration**

These are unfunded voluntary positions for which reasonable travel and subsistence expenses are reimbursed dependent upon budget.